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MOS Study Guide for Microsoft PowerPoint Exam MO-300 Exam Ref MS-900 Microsoft 365 Fundamentals MCSA Windows Server 2016 Complete Study Guide Microsoft Azure Architect Technologies and Design Complete Study Guide MOS Study Guide for Microsoft Word Expert Exam MO-101 MCTS Microsoft Exchange Server 2007 Configuration Study Guide MOS Study Guide for Microsoft Outlook Exam MO-400 Microsoft PowerPoint Introduction and Certification Study Guide MCTS: Microsoft Exchange Server 2007 Configuration Study Guide Mcitp Microsoft Windows Vista Desktop Support Enterprise Study Guide MCSE Windows 2000 Professional Study Guide (exam 70-210) Microsoft Word Introduction and Certification Study Guide (Microsoft 365 Apps and Office 2019) Microsoft Certified Azure Fundamentals Study Guide MCA Modern Desktop Administrator Complete Study Guide MCSA: Windows 10 Complete Study Guide MOS Study Guide for Microsoft Word Exam MO-100 MCSA Microsoft Windows 10 Study Guide Microsoft Power Platform Functional Consultant: PL-200 Exam Guide MCSA Windows Server 2016 Study Guide: Exam 70-742 Office 2019 Alles-in-einem-Band für Dummies MCTS Microsoft Windows 7 Configuration Study Guide MCSA Windows Server 2016 Study Guide: Exam 70-740 MOS Study Guide for Microsoft Excel Exam MO-200 Exam Ref Sc-200 Microsoft Security Operations Analyst MCA Microsoft 365 Teams Administrator Study Guide MOS 2016 Study Guide for Microsoft Excel MCA Modern Desktop Administrator Study Guide CompTIA Cloud+ Certification Study Guide (Exam CV0-001) MCTS Microsoft Office SharePoint Server 2007 Configuration Study Guide MCSA Windows 10 Study Guide MCSA Microsoft Windows 8.1 Complete Study Guide MCA Microsoft Office Specialist (Office 365 and Office 2019) Study Guide Managing Microsoft Teams: MS-700 Exam Guide MCDST: Microsoft Certified Desktop Support Technician Study Guide Microsoft 365 Certified Fundamentals MS-900 Exam Guide CompTIA Network+ Certification Study Guide: Exam N10-004 MCA Modern Desktop Administrator Study Guide with Online Labs Microsoft Office 97 User Certification Study Guide The C# Programmer's Study Guide (MCSD) MOS Study Guide for Microsoft Excel Expert Exam MO-201

Combining two books in one, Microsoft Word Introduction and Certification Study Guide serves as a training guide for Microsoft Word and a study guide for the Word Certification Exam. Students, professionals, beginners and more experienced users alike can all benefit from this manual. Learn how to create well-formatted, high-quality documents by following along with chapters that focus on six exam topics. These topics closely follow what is needed to ace the exam but also provide comprehensive information for everyday Word users. Careful descriptions and helpful tips for when and how to use important features are provided. Images and screenshots make the steps easy to follow and remember. Each topic starts out with the basics and builds to more complicated steps. Those taking the exam will find practical tips on how to locate a testing center, register for the exam, and get the best score possible, along with study materials including practice exam software and video tutorials for every outcome in the book. Whatever your reason for studying Word, this manual will develop your skills, bolster gaps in your knowledge, and give you the confidence to get certified. Why certification is important Microsoft Word Certification is an easily verifiable way to showcase your willingness to learn new skills and software, and it provides a myriad of other benefits as well. Not only can certification enhance your Word skills, it can help you get hired, boost academic performance, prepare for the demands of a job, open doors to career opportunities, and be more productive and confident working on projects at school, home, or work. Microsoft Word (Microsoft 365 Apps and Office 2019) certification is the first step to prove your skill level and open doors to career opportunities. Outline of the book The dual nature of this book helps you build a strong foundation in Word and prepares you for the exam. The first chapter gets you started right away opening Word and learning about the user interface and important terminology. For those interested in taking the exam, it includes how to register for the exam and find an exam center, tips on using your time wisely during the exam, and information on scores and retaking the exam. The next six chapters cover all of the topics you need to become proficient in Word and coincide with the objective domain categories in the Microsoft Word Certification Exam: Manage Documents; Insert and Format Text, Paragraphs, and Sections; Manage Tables and Lists; Create and Manage References; Insert and Format Graphic Elements; and Manage Document Collaboration. Short video tutorials are included for every single outcome in the book, 95 in all, for when you need extra help or learn best by observation. Word practice exam software included Unlike any other Word exam manual available, this book includes Word practice exam software. The final chapter focuses on the practice exam software, which closely mimics the format of the real exam. Custom-built and specially designed by SDC Publications, this practice exam software can be taken multiple times so you are comfortable with the real test software, how to mark and return to questions, question format, live in-application steps, and how the results are presented. Study materials for all learning styles • Custom-made Practice Exam Software • 95 short narrated video tutorials for every outcome in the book • End-of-chapter self-exam and review questions • 75 Flashcards • Exam Day Study Guide About the author Daniel John Stine AIA, CSI, CDT, is a registered architect with over twenty years of experience in the field of architecture. Throughout these years of professional practice, Stine has leveraged many of the Microsoft Office products to organize and manage complex projects. In addition to Microsoft Office certification study guides, Stine has written multiple books on architectural design software, all written using Microsoft Word and published by SDC Publications

Quickly preps technical and non-technical readers to pass the Microsoft AZ-900 certification exam Microsoft Certified Azure Fundamentals Study Guide: Exam AZ-900 is your complete resource for preparing for the AZ-900 exam. Microsoft Azure is a major component of Microsoft's cloud computing model, enabling organizations to host their applications and related services in Microsoft's data centers, eliminating the need for those organizations to purchase and manage their own computer hardware. In addition, serverless computing enables organizations to quickly and easily deploy data services without the need for servers, operating systems, and supporting systems. This book is targeted at anyone who is seeking AZ-900 certification or simply wants to understand the fundamentals of Microsoft Azure. Whatever your role in business or education, you will benefit from an understanding of Microsoft Azure fundamentals. Readers will also get one year of FREE access to Sybex's superior online interactive learning environment and test bank, including hundreds of questions, a practice exam, electronic flashcards, and a glossary of key terms. This book will help you master the following topics covered in the AZ-900 certification exam: Cloud concepts Cloud types (Public, Private, Hybrid) Azure service types (IaaS, SaaS, PaaS) Core Azure services Security, compliance, privacy, and trust Azure pricing levels Legacy and modern lifecycles Growth in the cloud market continues to be very strong, and Microsoft is poised to see rapid and sustained growth in its cloud share. Written by a long-time Microsoft insider who helps customers move their workloads to and manage them in Azure on a daily basis, this book will help you break into the growing Azure space to take advantage of cloud technologies.

This comprehensive book prepares you for Microsoft's new certification, MCTS: Microsoft Exchange Server 2007. Exam 70-236 serves as both the single exam requirement for achieving the MCTS designation as well as the entry exam for the MCITP certification for Exchange Server 2007. Inside, you'll find the practical and in-depth instruction you need, including full coverage of all exam objectives, practical hands-on exercises, real-world scenarios, challenging review questions, and more. The book includes a CD with advanced testing software and electronic flashcards. For Instructors: Teaching supplements are available for this title.

Serving as both a training guide for Microsoft PowerPoint and a study guide for the PowerPoint certification exam, Microsoft PowerPoint Introduction and

Certification Study Guide is an indispensable resource for PowerPoint users at every level of expertise. Starting with the essentials and building to more complicated steps, each chapter breaks one of five essential PowerPoint skill sets into manageable pieces. These are the exact skills measured by the exam, but the logical skill progression benefits all PowerPoint users and prepares you to create effective and compelling presentations. Concise steps and descriptions make the information easy to follow and remember. Clearly labeled screenshots and images clarify important PowerPoint features without being overwhelming. Those taking the exam will find practical tips on how to locate a testing center, register for the exam, and get the best score possible, along with study materials including practice exam software and video tutorials for every outcome in the book. Whether you are looking to develop your PowerPoint skills or to positively impact your school or work life through certification, Microsoft PowerPoint Introduction and Certification Study Guide can help you do both. Why certification is important Microsoft PowerPoint Certification is an easily verifiable way to showcase your willingness to learn new skills and software, and it provides a myriad of other benefits as well. Not only can certification enhance your PowerPoint skills, it can help get you hired, boost academic performance, prepare for the demands of the job, open doors to career opportunities, and be more productive and confident working on projects at school, home, or work. Microsoft PowerPoint (Microsoft 365 Apps and Office 2019) certification is the first step to prove your skill level and open doors to career opportunities. Outline of the book Build a strong foundation in PowerPoint and prepare for the exam with this all-in-one manual. In the first chapter, get comfortable with PowerPoint's user interface and important terminology. A brief review of efficient practices reminds users of valuable keyboard shortcuts and commands. Those interested in taking the exam will learn how to register for the exam and find an exam center, what to expect during the exam, and get information on scoring and how to retake the exam. The subsequent chapters teach you how to independently create presentations using the core skills measured by the Microsoft PowerPoint Certification Exam: manage presentations; manage slides; insert and format text, shapes, and images; insert tables, charts, smartArt, 3D models, and media; and apply transitions and animations. Practice tasks, a self-exam and review questions after each chapter help solidify the skills you learn. Video camera icons within the text denote exercises that have a corresponding video tutorial, 85 in all, for when you need extra help or learn best by observation. Free PowerPoint practice exam software included Unlike any other PowerPoint exam manual available, this book includes free PowerPoint practice exam software. The final chapter focuses on the practice exam, which closely mimics the format of the real exam. Custom-built and specially designed by SDC Publications, the practice exam can be taken multiple times so you are comfortable with the test software, how to mark and return to questions, question format, live in-application steps, and how the results are presented. Study materials for all learning styles 50 flashcards Exam day study guide Free, custom-made Practice Exam Software 85 short narrated video tutorials for every exercise in the book About the author Daniel John Stine AIA, IES, CSI, CDT, is a registered architect with over twenty years of experience in the field of architecture. Throughout these years of professional practice, Stine has leveraged many of the Microsoft Office products to organize and manage complex projects. In addition to Microsoft Office certification study guides, Stine has written multiple books on architectural design software, all written using Microsoft Word and published by SDC Publications.

This study guide helps readers practice and prepare for the Microsoft Office Specialist Excel 2016 Core certification.

Master Windows 10 installation and configuration, including new technologies The MCSA Windows 10 Study Guide is the only comprehensive resource you'll need to prepare for Exam 70-698. You'll find expert coverage of 100% of all exam objectives led by expert Microsoft MVP, William Panek. Quickly master the concepts and processes involved in Windows 10 installation and configuration. The Sybex superior study tools and online learning environment include: system requirements, devices, core services, networking, storage, data access and usage, maintenance, updates, data recovery, and more. Real-world scenarios bring on the job experience while hands-on exercises provide practical instruction on critical techniques, and the Sybex online learning environment gives you access to electronic flashcards for last minute review, an assessment test, and bonus practice exams so you can be confident on exam day. Exam 70-698 is the first of two exams for the MCSA certification. Addressing local and desktop deployments, these topics form the foundation of what's to come. This Sybex Study Guide gives you the tools you need along with expert content so you can build the essential knowledge base and master the key concepts. Clarify processes with hands-on exercises Identify knowledge gaps through chapter review questions Test your understanding with online bonus practice exams and more With a 90-percent market share, Windows is the world's number-one desktop OS. While it may look similar to Windows 8, Windows 10 includes a number of enhanced features that specialists need to know, and MCSA candidates must be able to demonstrate a clear understanding of how to work with these new technologies. MCSA Windows 10 Study Guide: Exam 70-698 is your complete guide to Windows 10 installation and configuration, with expert instruction and practical exam preparation.

The MOS 2019 Study Guide for Microsoft Outlook covers Microsoft Outlook 2019, specifically the skills required to pass the Outlook 2019 Microsoft Office Specialist exam. Demonstrate your expertise with Microsoft Outlook Designed to help you practice and prepare for Microsoft Office Specialist (MOS): Outlook 2019 certification, this official Study Guide delivers: In-depth preparation for each MOS objective Detailed procedures to help build the skills measured by the exam Hands-on tasks to practice what you've learned Practice files and sample solutions About MOS A Microsoft Office Specialist (MOS) certification validates your proficiency with Microsoft Office programs, demonstrating that you can meet globally recognized performance standards. Hands-on experience with the technology is required to successfully pass Microsoft Certification exams.

A comprehensive study guide covers all of the products needed to pass the Microsoft User Specialist exam and features hands-on exercises to apply learned materials to real-life situations. Original. (Advanced)

Microsoft? ?365? ?Certified? ?Fundamentals certification demonstrates your knowledge of cloud services in general and the SaaS cloud model. This MS-900 exam guide, filled with practice questions, exam patterns, and mock tests, will help help you pass the exam on the first go and get to grips with adopting core Microsoft 365 services and cloud

The ultimate study guide for Microsoft 365 Certified Associate (MCA) Modern Desktop certification—covers the new Exam MD-100 and the new Exam MD-101 in one book! Referred to as the Modern Desktop, Microsoft 365 is Microsoft's new suite of modern workplace services comprising Windows 10, Office 365, and Enterprise Mobility & Security. IT administrators tasked with deploying and implementing Modern Desktop are required to configure, secure, manage, and monitor devices and applications in enterprise environments. Success on the MCA Modern Desktop Administrator certification exam is essential for IT professionals seeking to expand their job opportunities and advance their careers. The MCA Modern Desktop Administrator Complete Study Guide is an indispensable resource for candidates preparing for certification. This guide covers 100% of all exam objectives for the new Exam MD-100: Windows 10 and the new Exam-101: Managing Modern Desktops. All aspects of both new exams are covered, including in-depth information on advanced topics and technologies. Included is access to Sybex's comprehensive online learning environment—offering an assessment test, bonus practice exams, electronic flashcards, a searchable glossary, and videos for many of the chapter exercises (ONLY available for Exam MD-100). This must-have guide enables users to: Configure devices, core services, networking, storage, users, updates, and system and data recovery Implement, install, maintain, manage, and monitor Windows 10 Plan desktop deployment and Microsoft Intune device management solutions Manage identities, applications, remote access, and

data access and protection Review real-world scenarios, hands-on exercises, and challenging practice questions The MCA Modern Desktop Administrator Complete Study Guide: Exam MD-100 and Exam MD-101 is an essential tool for anyone preparing for the exams and students and IT professionals looking to learn new skills or upgrade their existing skills.

Comprehensive, hands-on study guide for the Microsoft Windows 8.1 exams The MCSA: Microsoft Windows 8.1 Complete Study Guide is a comprehensive package loaded with educational study tools, including a pre-assessment test, hands-on exercises, hundreds of review questions, exclusive practice exam questions, electronic flashcards, and over an hour of author-led videos. For IT students and professionals, getting certified on Microsoft Windows 8.1 can mean huge career opportunities. Over 90% of all personal computing devices run on Windows, and those certified on the newest version will be in high demand. This comprehensive resource prepares candidates to master all the exam objectives for the Microsoft Certified Solutions Associate (MCSA): Windows 8.1 exams 70-687 and 70-688, as well as the Upgrade exam 70-689. Through real-world scenarios and hands-on exercises, readers are given a solid background in the most essential concepts they need to know for exams. The book guides readers through installing and upgrading to Windows 8.1, configuring hardware and applications, configuring network connectivity and access to resources, monitoring and maintaining Windows clients, and more. This resource's specialized, practical focus is also a benefit to IT help desk and user support professionals who are simply looking to upgrade their skills in Windows. Serves as an comprehensive, practical study guide for those preparing for their MCSA: Windows 8.1 certification Covers all exam objectives and includes invaluable study tools Guides readers through the installation, deployment, upgrading, and maintenance of Windows 8.1 Offers educational benefits for professionals looking to improve their Windows 8.1 knowledge and skills MCSA: Microsoft Windows 8.1 Complete Study Guide promises not only to prepare readers for the MCSA: Windows 8.1 exams, but also for the scenarios and challenges they will encounter professionally once certification has been obtained.

NOTE: The correct URL to access the Sybex interactive online test bank and study tools is www.wiley.com/go/sybextestprep. The book's back cover, Introduction, and last page in the book provided the wrong URL. We apologize for any confusion and inconvenience this may have caused you. Master 100 percent of Microsoft Windows 10 exam with real-world hands-on practice MCSA: Microsoft Windows 10 Complete Study Guide is your ultimate preparation resource for the new Windows 10 certification. Fully updated to align with the latest version of the exam, this new edition digs deeper into the intricacies of the Windows OS and provides the most up-to-date information on new Windows 10 technologies. With complete coverage of all exam topics, this invaluable guide walks you through device planning, deployment, and management; network and storage configuration; access, data, app, and recovery management, and much more to help you master the exam material. You also get access to the Sybex interactive online learning environment, featuring electronic flashcards, a searchable glossary, an assessment test, and bonus practice exams designed to give you a preview of exam day. MCSA: Microsoft Windows 10 is the Microsoft Certified Solutions Associate certification for Windows 10, testing your abilities in a broad variety of associate-level tasks. This book rounds them up into a comprehensive knowledge base to help you clarify, memorize, and deepen your understanding so you can approach exam day with confidence. Master 100 percent of exam 70-697, Configuring Windows Devices, objectives Get more hands-on practice in real-world scenarios Test your knowledge with challenging review questions Access digital study aids and practice tests for comprehensive prep Windows is the world's leading operating system, with an estimated 90 percent share of the desktop OS market. There are currently over 110 million Windows 10 users, and that number is expected to rise—putting Windows 10 Specialists in high demand in the job market. If you're ready to fill the growing need for trained Windows 10 associates, Microsoft Configuring Windows Devices Study Guide Exam 70-697 has you covered for complete and detailed exam preparation.

Learn the realities of being a Microsoft Office Specialist and efficiently prepare for the Word Associate MO-100 Exam with a single, comprehensive study guide MCA Microsoft Office Specialist Study Guide: Word Associate Exam MO-100 comprehensively prepares you for the MO-100 Exam. Accomplished and experienced author Eric Butow provides readers with a one-stop resource for learning the job responsibilities of a Microsoft Office Specialist and succeeding on the MO-100 Exam. The study guide is written in a straightforward and practical style which, when combined with the companion online Sybex resources, allows you to learn efficiently and effectively. The online resources include hundreds of practice questions, flashcards, and a glossary of key terms. In addition to preparing you for the realities of the Microsoft Office Specialist job role, this study guide covers all the subjects necessary to do well on the certifying exam, including: Managing documents Inserting and formatting text, paragraphs, and sections Managing tables and lists Creating and managing references Inserting and formatting graphics Managing document collaboration Perfect for anyone seeking to begin a new career as a Microsoft Office Specialist, or simply wondering what the job entails, the Study Guide also belongs on the bookshelf of currently practicing professionals who want to brush up on the fundamentals of their role.

CompTIA Network+ Certification Study Guide: Exam N10-004, Second Edition, offers a practical guide for those interested in pursuing CompTIA Network+ certification. It presents the fundamental terminology needed to perform duties as a network technician and to pass the CompTIA Network+ exam. The book begins with a brief history of the development of networks, including their origins and where they are heading. It describes network models such as centralized and decentralized, and distinguishes between a local area network (LAN) and a wide area network (WAN). The discussions include cable connections and termination for the Network+ exam; the meaning of convergence; and the most common network devices being used on small and large networks, including the Internet. The role of switches in improving network functionality and enhancing security is described. The book also contains chapters on wireless networking; Open Systems Interconnection (OSI) model; Transmission Control Protocol/Internet Protocol (TCP/IP); wide area network (WAN) technologies; network security; and network management and troubleshooting. New to this edition in accordance with the newly revised exam is an intensified focus on network security Two NEW practice exams to help eliminate test-day jitters Tiered chapter ending questions that allow for graduated learning Covers everything from test taking techniques to advanced topics - keeping the beginner and intermediate IT professional in mind Layout of the guide parallels the Network+ N10-004 objectives for ease of study

Advance your everyday proficiency with PowerPoint 2019, and earn the credential that proves it! Demonstrate your expertise with Microsoft PowerPoint! Designed to help you practice and prepare for Microsoft Office Specialist (MOS): PowerPoint 2019 certification, this official Study Guide delivers: In-depth preparation for each MOS objective Detailed procedures to help build the skills measured by the exam Hands-on tasks to practice what you've learned Practice files and sample solutions Sharpen the skills measured by these objectives: Create and manage presentations and slides Insert and format text, shapes, and images Create and manage references Insert and format graphic elements Manage multiple presentations About MOS A Microsoft Office Specialist (MOS) certification validates your proficiency with Microsoft Office programs, demonstrating that you can meet globally recognized performance standards. Hands-on experience with the technology is required to successfully pass Microsoft Certification exams.

Get up to speed with expert tips, techniques, and the latest insights to confidently take the PL-200 exam Key Features Learn effectively with the help of self-assessment questions, mock tests, and detailed explanations in this up-to-date study guide Address the challenges faced by a functional consultant in day-to-day activities Understand how to configure, customize, and implement solutions based on Power Platform Book Description The Power Platform Functional

Consultant Associate (PL-200) exam tests and validates the practical skills of Power Platform users who are proficient in developing solutions by combining the tools in Power Platform and the Microsoft 365 ecosystem based on business needs. This certification guide offers complete, up-to-date coverage of the PL-200 exam so you can prepare effectively for the exam. Written in a clear, succinct way with self-assessment questions, exam tips, and mock exams with detailed explanations of solutions, this book covers common day-to-day activities involved in configuring Power Platform, such as managing entities, creating apps, implementing security, and managing system change. You'll also explore the role of a functional consultant in creating a data model in the Microsoft Dataverse (formerly Common Data Service). Moving ahead, you'll learn how to design the user experience and even build model-driven and canvas apps. As you progress, the book will show you how to manage automation and create chatbots. Finally, you'll understand how to display your data with Power BI and integrate Power Platform with Microsoft 365 and Microsoft Teams. By the end of this book, you'll be well-versed with the essential concepts and techniques required to prepare for the PL-200 certification exam. What you will learn

- Understand how to build apps that meet customer needs
- Extend the schema for Dataverse with entities, fields, and relationships
- Create and configure automations to simplify user activities
- Explore various security features in Power Platform and learn how to implement them
- Use multiple data sources to create task- or role-based web and mobile applications for users
- Automate business processes and enhance the user experience with Power Automate and UI Flows
- Integrate various applications within the Microsoft ecosystem with Power Platform

Who this book is for This book is for functional consultants and business analysts who are involved in implementing solutions based on Power Platform or Dynamics 365. As the PL-200 exam is a pre-requisite for other role-based certifications in Power Platform and Microsoft Dynamics 365, individuals pursuing their careers in these domains will also find this book helpful. Basic knowledge of Power Platform and access to a Power Platform environment are required to get started with this book.

The go-to MCSA prep guide, updated for Windows 10 and the new exams MCSA Windows 10 Complete Study Guide is your comprehensive resource for taking both Exams 70-698 and 70-697. Covering 100% of all exam objectives, this study guide goes beyond mere review to delve deeper into the complex topics and technologies to help you strengthen your understanding and sharpen your skills. Written by a veteran Microsoft MVP, this guide walks you through MCSA skills in context to show you how concepts are applied in real-world situations. Hands-on exercises speed the learning process and facilitate internalization, while review questions challenge and test the depth of your understanding. You also get access to the Sybex interactive online learning environment, featuring flashcards, videos, an assessment test, and bonus practice exams to face exam day with confidence. The MCSA certification process has changed; Exam 70-698 tests your skills in installing and configuring Windows 10, and then Exam 70-697 gauges your abilities in configuring Windows devices. This book is your ideal companion to study for both exams. Study 100 percent of the objectives for Exams 70-698 and 70-697

- Apply your knowledge with hands-on exercises
- Test your skills with challenging review questions
- Access videos, electronic flashcards, a searchable glossary, and bonus practice exams

The demand for qualified Windows 10 professionals will be high, as more than half of the corporate user base that skipped Windows 8/8.1 is expected to adopt Windows 10. If you want the skills that are in demand, you need to get certified; if you're ready to get serious about the exam, MCSA: Windows 10 Complete Study Guide is the resource you shouldn't be without.

The most up-to-date study guide on Exam 70-236-written by Exchange MVP Joel Stidley Exam 70-236 has been updated to include the latest release of Exchange Server 2007: Service Pack 1 (SP1). This new edition is written by an Exchange MVP, author, trainer, and consultant who arms you with the most up-to-date information on preparing for Exam 70-236. You'll explore areas such as installing and configuring Microsoft Exchange Servers, configuring recipients and public folders, configuring Exchange infrastructure, monitoring and reporting, and configuring disaster recovery. Hands-on exercises, real-world scenarios, and challenging review questions are all aimed at helping you achieve your MCTS in Configuring Exchange Server 2007 by passing Exam 70-236. In-depth study guide, fully updated for Exchange Server 2007 Service Pack 1 Prepares you for taking Exam 70-236, which is a prerequisite for MCITP: Enterprise Messaging Administrator credential Includes hands-on exercises, real-world scenarios, and chapter review questions The CD-ROM features two practice exams, electronic flashcards, interactive chapter review questions, and the book in a searchable PDF This comprehensive study guide is the only one of its kind to walk you through Microsoft's MCTS: Exchange Server 2007 configuring exam. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Advance your everyday proficiency with Word 2019, and earn the credential that proves it! Demonstrate your expertise with Microsoft Word! Designed to help you practice and prepare for Microsoft Office Specialist (MOS): Word 2019 Core certification, this official Study Guide delivers:

- In-depth preparation for each MOS objective
- Detailed procedures to help build the skills measured by the exam
- Hands-on tasks to practice what you've learned
- Ready-made practice files
- Solution files for the practice tasks
- Sharpen the skills measured by these objectives: Create and manage documents
- Insert and format text, paragraphs, and sections
- Manage tables and lists
- Create and manage references
- Insert and format graphic elements
- Manage document collaboration
- About MOS A Microsoft Office Specialist (MOS) certification validates your proficiency with Microsoft Office programs, demonstrating that you can meet globally recognized performance standards. Hands-on experience with the technology is required to successfully pass Microsoft Certification exams.

The must-have preparation guide for MCA Modern Desktop certification—covers the new Exam MD-101: Managing Modern Desktops! Microsoft's Modern Desktop integrates Windows 10, Office 365, and advanced security capabilities. Microsoft 365 Certified Associate (MCA) Modern Desktop certification candidates need to be familiar with Microsoft 365 workloads and demonstrate proficiency in deploying, configuring, and maintaining Windows 10 and non-Windows devices and technologies. The new Exam MD-101: Managing Modern Desktops measures candidate's ability to deploy and update operating systems, manage policies and profiles, manage and protect devices, and manage apps and data. Candidates are required to know how to perform a range of tasks to pass the exam and earn certification. The MCA Modern Desktop Administrator Study Guide: Exam MD-101 provides in-depth examination of the complexities of Microsoft 365. Focusing on the job role of IT administrators, this clear, authoritative guide covers 100% of the new exam objectives. Real-world examples, detailed explanations, practical exercises, and challenging review questions help readers fully prepare for the exam. Sybex's comprehensive online learning environment—in which candidates can access an assessment test, electronic flash cards, a searchable glossary, bonus practice exams, and videos for chapter exercises—is included to provide comprehensive exam preparation. Topics include: Planning and implementing Windows 10 using dynamic deployment and Windows Autopilot Upgrading devices to Windows 10 and managing updates and device authentication Managing access policies, compliance policies, and device and user profiles Implementing and managing Windows Defender and Intune device enrollment Deploying and updating applications and implementing Mobile Application Management (MAM) The move to Windows 10 has greatly increased the demand for qualified and certified desktop administrators in corporate and enterprise settings. MCA Modern Desktop Administrator Study Guide: Exam MD-101: Managing Modern Desktops is an invaluable resource for IT professionals seeking MCA certification.

Become a proficient Microsoft Azure solutions architect Azure certifications are critical to the millions of IT professionals Microsoft has certified as MCSE and MCSA in Windows Server in the last 20 years. All of these professionals need to certify in key Azure exams to stay current and advance in their careers. Exams AZ-303 and AZ-304 are the key solutions architect exams that experienced Windows professionals will find most useful at the intermediate and advanced points of their careers. Microsoft Azure Architect Technologies and Design Complete Study Guide Exams AZ-303 and AZ-304 covers the two

critical Microsoft Azure exams that intermediate and advanced Microsoft IT professionals will need to show proficiency as their organizations move to the Azure cloud. • Understand Azure • Set up your Microsoft Cloud network • Solve real-world problems • Get the confidence to pass the exam By learning all of these things plus using the Study Guide review questions and practice exams, the reader will be ready to take the exam and perform the job with confidence.

Direct from Microsoft, this Exam Ref is the official study guide for the new Microsoft SC-200 Microsoft Security Operations Analyst certification exam. Exam Ref SC-200 Microsoft Security Operations Analyst offers professional-level preparation that helps candidates maximize their exam performance and sharpen their skills on the job. It focuses on the specific areas of expertise modern IT professionals need to demonstrate real-world mastery of threat mitigation with Microsoft 365 and Azure tools. Coverage includes mitigating threats using: Microsoft 365 Defender: Detect, investigate, respond, and remediate threats to the productivity environment, endpoints, and identity; manage cross-domain investigations Azure Defender: Design and configure Azure Defender implementations; plan and implement the use of data connectors to ingest data sources; manage alert rules; configure automation and remediation; investigate alerts and incidents Azure Sentinel: Design and configure a workspace; ingest data sources; manage analytics rules; configure SOAR; manage incidents; use workbooks to analyze and interpret data; hunt for threats Microsoft Exam Ref publications stand apart from third-party study guides because they: Provide guidance from Microsoft, the creator of Microsoft certification exams Target professional-level exam candidates with content focused on their needs, not "one-size-fits-all" content Streamline study by organizing material according to the exam objective domain (OD), covering one functional group and its objectives in each chapter Feature Thought Experiments to guide candidates through a set of "what if?" scenarios, and prepare them more effectively for Pro-level style exam questions Include "Need more review?" aids pointing you to more study materials if you need them Explore big picture thinking around the professional's job role For more information on Exam SC-200 and the Microsoft Certified: Security Operations Analyst Associate credential, visit <https://docs.microsoft.com/en-us/learn/certifications/security-operations-analyst/>.

Advance your everyday proficiency with Excel 2019, and earn the credential that proves it! Demonstrate your expertise with Microsoft Excel! Designed to help you practice and prepare for Microsoft Office Specialist (MOS): Excel 2019 certification, this official Study Guide delivers: In-depth preparation for each MOS objective Detailed procedures to help build the skills measured by the exam Hands-on tasks to practice what you've learned Sample files for practice tasks Solutions files so you can check your work Sharpen the skills measured by these objectives: Create and manage worksheets and workbooks Manage data cells and ranges Create tables and manage table data Perform operations by using formulas and functions Create charts and objects About MOS A Microsoft Office Specialist (MOS) certification validates your proficiency with Microsoft Office programs, demonstrating that you can meet globally recognized performance standards. Hands-on experience with the technology is required to successfully pass Microsoft Certification exams.

Over 1,000 pages of comprehensive exam prep for the entire MCSA Windows Server 2016 certification process MCSA Windows Server 2016 Complete Study Guide is your ultimate companion on the journey to earning the MCSA Windows Server 2016 certification. Covering required Exams 70-740, 70-741, and 70-742, plus preparing you to take the composite upgrade Exam 70-743 (not covered separately in this book), this Study Guide walks you through 100 percent of all exam objectives to help you achieve complete readiness. Hands-on exercises strengthen your practical skills, and real-world scenarios help you understand how these skills are used on the job. Over 500 practice questions allow you to test your understanding along the way, and the online test bank gives you access to electronic flashcards, practice exams, and over an hour of expert video demonstrations. From basic networking concepts and services to Active Directory and Hyper-V, this guide provides full coverage of critical MCSA concepts and skills. This new edition has been updated for the latest MCSA Windows Server 2016 exam releases, featuring coverage of all the objective domains. This value-priced guide is three books in one, giving you the most comprehensive exam prep experience for all required MCSA exams. Whether you're starting from the beginning, or upgrading from the MCSA Windows Server 2012 R2 certification, arm yourself with the ultimate tool for complete and comprehensive preparation. Study 100 percent of the objectives for all three MCSA exams, plus the upgrade exam Practice your skills using hands-on exercises and real-world scenarios Test your knowledge with over 500 challenging practice questions Access online study aids including flashcards, video demos, and more! The MCSA exams test your knowledge and skill in installation, configuration, deployment, and administration using a variety of networking tools. The scope is broad, but your complete understanding of the most up-to-date concepts and practices is critical to your success on the exam—and on the job. MCSA Windows Server 2016 Complete Study Guide covers everything you need to know, and gives you the tools to help you learn it.

Advance your expert-level proficiency with Excel. And earn the credential that proves it! Demonstrate your expert-level competency with Microsoft Excel! Designed to help you practice and prepare for Microsoft Office Specialist: Microsoft Excel Expert (Excel and Excel 2019) certification, this official Study Guide delivers: In-depth preparation for each MOS objective Detailed procedures to help build the skills measured by the exam Hands-on tasks to practice what you've learned Ready-made practice files Sharpen the skills measured by these objectives: Manage Workbook Options and Settings Manage and Format Data Create Advanced Formulas and Macros Manage Advanced Charts and Tables About the MOS: Expert Certification A Microsoft Office Specialist (MOS): Expert certification validates your hands-on experience and competency with an Office product at an expert level. It demonstrates that you can apply the product's principal features at an advanced level, can complete expert tasks independently, and are ready to enter the job market. See full details at: microsoft.com/learn Practice Files Available at: MicrosoftPressStore.com/MOExcelExpert201/downloads.

Sie können Zeit und Nerven sparen, wenn Sie sich mit Office richtig gut auskennen! Grund genug, sich von diesem Buch in Office 2019 einführen zu lassen. Sie finden übersichtliche Anleitungen für die täglichen Aufgaben mit Office und vielfältige Tipps, wie Sie Ihre Arbeit effektiver gestalten. Dieses Buch hilft Ihnen, gut strukturierte Word-Dokumente zu erstellen, Zahlen in Excel sinnvoll zusammenzufassen und zu deuten, Ihre Geschichte mit PowerPoint zu erzählen und Ihr Leben mit Outlook zu organisieren. Mit zusätzlichen Teilen über Access und für Leser, für die es ein wenig mehr sein soll, bleiben keine Wünsche offen. Wir haben den Preis ab 30.7.2020 dauerhaft auf 14 Euro gesenkt

Advance your expert skills in Word 2019. And earn the credential that proves it! Demonstrate your expertise with Microsoft Word! Designed to help you practice and prepare for Microsoft Office Specialist (MOS): Word 2019 Expert certification, this official Study Guide delivers: In-depth exam prep for each MOS objective Detailed procedures to help build the skills measured by the exam Hands-on tasks to apply what you've learned Practice and review questions Ready-made practice files Solution files for the practice tasks Sharpen the skills measured by these MOS objectives: Manage document options and settings Design advanced documents Create advanced references Create custom word elements Use advanced editing and formatting features About MOS A Microsoft Office Specialist (MOS) certification validates your proficiency with Microsoft Office programs, demonstrating that you can meet globally recognized performance standards. Hands-on experience with the technology is required to successfully pass Microsoft Certification exams.

Virtual, hands-on learning labs allow you to apply your technical skills using live hardware and software hosted in the cloud. So Sybex has bundled

Microsoft 365 Certified Associate (MCA) Modern Desktop from Practice Labs, the IT Competency Hub, with our popular MCA Modern Desktop Administrator Study Guide: Exam MD-100. Working in these labs gives you the same experience you need to prepare for the Microsoft 365 Certified Associate (MCA) Modern Desktop MD-100 that you would face in a real-life setting. Used in addition to the book, the labs are a proven way to prepare for the certification and for work in the Windows IT professional field. The new Microsoft 365 Certified Associate (MCA) Modern Desktop certification exam measures a candidate's ability to deploy Windows, manage devices and data, configure connectivity, and maintain Windows. MCA certification, sought by a growing number of employers, is an important part of any IT professional's resume. The MCA Modern Desktop Administrator Study Guide: Exam MD-100 is a must-have book for anyone preparing for certification. This clear and accurate study guide covers 100% of exam objectives—providing hands-on exercises, challenging review questions, full explanations, and real-world examples to deploy, configure, secure, manage, and monitor devices and client applications in an enterprise environment. Access to Sybex's comprehensive online learning environment—comprising a self-assessment test, a bonus practice exam, flashcards, a searchable glossary, and chapter exercise videos—is included to fully prepare for exam day. This study guide: Covers all Exam: MD-100 objectives Prepares readers to implement, install, and configure Windows 10 Reinforces comprehension and retention of central exam topics Helps readers learn new skills or upgrade existing skills to Microsoft's latest desktop client Demand for competent IT professionals is already high and continues to grow at a rapid pace. The MCA Modern Desktop Administrator Study Guide: Exam MD-100 is a valuable resource for preparing for the new Exam MD-100 and MCA certification. And with this edition you also get Practice Labs virtual labs that run from your browser. The registration code is included with the book and gives you 6 months unlimited access to Practice Labs Microsoft 365 Certified Associate (MCA) Modern Desktop Labs with 29 unique lab modules to practice your skills.

Here's the book you need to prepare for Microsoft's new MCDST exams—70-271: Supporting Users and Troubleshooting a Microsoft XP Operating System; and 70-272: Supporting Users and Troubleshooting Desktop Applications on a Microsoft Windows XP Operating System. This two-in-one Study Guide was developed to meet the exacting requirements of today's certification candidates. In addition to the consistent and accessible instructional approach that earned Sybex the "Best Study Guide" designation in the 2003 CertCities Readers Choice Awards, this book provides: In-depth coverage of all exam topics Practical information on supporting users and troubleshooting applications Hundreds of challenging review questions Leading-edge exam preparation software, including a test engine and electronic flashcards Authoritative coverage of all exam objectives, including: Exam 70-271: Installing a Windows Desktop Operating System Managing and Troubleshooting Access to Resources Configuring and Troubleshooting Hardware Devices and Drivers Configuring and Troubleshooting the Desktop and User Environments Troubleshooting Network Protocols and Services Exam 70-272: Configuring and Troubleshooting Applications Resolving Issues Related to Usability Resolving Issues Related to Application Customization Configuring and Troubleshooting Connectivity for Applications Configuring Application Security Note:CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

This Study Guide helps you understand the job role and responsibilities of a Microsoft 365 Teams Administrator. It's your one-stop resource for learning new skills, preparing to take the exam, and boosting your career! Cloud technology has become a major component of how services are delivered to customers. It's creating new roles and expanding others in all areas of technology. The Microsoft 365 Certified Associate Teams Administrator certification shows you're keeping pace with today's technology. MCA Microsoft 365 Certified Teams Administrator Study Guide is your best resource for understanding the job roles and responsibilities of a Teams Administrator and preparing to take the certification Exam MS-700. Microsoft 365 Teams Administrators focus on efficient and effective collaboration and communication in an enterprise environment. This Study Guide can help you understand best practices for configuring, deploying, and managing Office 365 workloads for Microsoft Teams that focus on efficient and effective collaboration and communication in an enterprise environment. Test your knowledge of all key exam objectives, including planning, deploying, and managing Teams chat, apps, channels, meetings, audio conferencing, live events, and calling. This Sybex Study Guide also covers upgrading from Skype for Business to Teams, managing Teams settings by using PowerShell, and understanding integration points with other apps and services. Review everything you need to know to pass the Exam MS-700 and you're your Microsoft 365 Certified Associate Teams Administrator certification Use Sybex's exclusive online test bank to improve your ability to plan and configure a Microsoft Teams Environment Master the process of managing Chat, Calling, and Meetings within Microsoft Teams Become an expert at configuring Teams and App Policies, including integrating third-party apps and services Readers will also have access to Sybex's online test bank, including hundreds of practice questions, flashcards, and a glossary. Take your career to a new level with this Study Guide!

Discover how to plan a Microsoft Teams deployment within a business environment and manage Teams administrative functions on a day-to-day basis Key Features: Plan and design your Microsoft Teams deployment Prepare, deploy, and manage policies for Microsoft Teams and for apps within Teams Pass the MS-700 exam and achieve certification with the help of self-assessment questions and a mock exam Book Description: Do you want to build and test your proficiency in the deployment, management, and monitoring of Microsoft Teams features within the Microsoft 365 platform? Managing Microsoft Teams: MS-700 Exam Guide will help you to effectively plan and implement Microsoft Teams using the Microsoft 365 Teams admin center and Windows PowerShell. You'll also discover best practices for rolling out and managing MS services for Teams users within your Microsoft 365 tenant. The chapters are divided into three easy-to-follow parts: planning and design, feature policies and administration, and team management, while aligning with the official MS-700 exam objectives to help you prepare effectively for the exam. The book starts by taking you through planning and design, where you'll learn how to plan migrations, make assessments for network readiness, and plan and implement governance tasks such as configuring guest access and monitoring usage. Later, you'll understand feature administration, focusing on collaboration, meetings, live events, phone numbers, and the phone system, along with applicable policy configurations. Finally, the book shows you how to manage Teams and membership settings and create app policies. By the end of this book, you'll have learned everything you need to pass the MS-700 certification exam and have a handy reference guide for MS Teams. What You Will Learn: Explore Security & Compliance configuration options for Teams features Manage meetings, calls, and chat features within Microsoft Teams Find out how to manage phone numbers, systems, and settings in Teams Manage individual team settings, membership, and guest access Create policies for Microsoft Teams apps and features Deploy access reviews and dynamic team membership Who this book is for: ?This Microsoft Teams book is for IT professionals who want to achieve Microsoft 365 Certified: Teams Administrator Associate certification. Familiarity with the principles of establishing and administering the core features and services within a Microsoft 365 tenant and a basic understanding of Microsoft Teams features are required before getting started with the book. Prior knowledge of other Microsoft 365 workloads such as Security & Compliance will also be beneficial.

A fully updated study guide for MCTS exam 70-680 Demand for experienced, qualified Windows 7 administrators remains high. IT professionals seeking certification in Windows 7 administration will find everything they need to learn to pass the MCTS exam (70-680) in this complete Sybex Study Guide. Updated to cover the most recent version of the exam, this comprehensive guide examines all the exam objectives, using real-world scenarios, hands-on exercises, and challenging review questions. Certification in Windows 7 administration is highly prized by IT professionals and employers; this comprehensive study guide covers everything you need to know to pass MCTS exam 70-680 Covers installing, upgrading, and migrating to Windows 7; deploying Windows 7; configuring hardware, applications, network connectivity, access to resources, and mobile computing; monitoring and maintaining systems that run Windows 7; and configuring backup and recovery options Features review questions, practice exams, flashcards, and video walkthroughs

This complete study guide is the partner you need to assure your success on exam 70-680.

Qualified SharePoint administrators are in demand, and what better way to show your expertise in this growing field than with Microsoft's new MCTS: Microsoft Office SharePoint Server 2007, Configuration certification. Inside, find everything you need to prepare for exam 70-630, including full coverage of exam topics—such as configuring content management, managing business intelligence, and more—as well as challenging review questions, real-world scenarios, practical exercises, and a CD with advanced testing software. For Instructors: Teaching supplements are available for this title.

Direct from Microsoft, this Exam Ref is the official study guide for the new Microsoft MS-900 Microsoft 365 Fundamentals certification exam. Exam Ref MS-900 Microsoft 365 Fundamentals offers professional-level preparation that helps candidates maximize their exam performance and sharpen their skills on the job. It focuses on helping students demonstrate foundational knowledge of cloud services, the Software as a Service (SaaS) cloud model, and Microsoft 365 cloud service offerings, options, and benefits. Coverage includes: Understanding cloud concepts Understanding Core Microsoft 365 services and concepts Understanding security, compliance, privacy, and trust in Microsoft 365 Understanding Microsoft 365 pricing and support Microsoft Exam Ref publications stand apart from third-party study guides because they: Provide guidance from Microsoft, the creator of Microsoft certification exams Target IT professional-level exam candidates with content focused on their needs, not "one-size-fits-all" content Streamline study by organizing material according to the exam's objective domain (OD), covering one functional group and its objectives in each chapter Feature Thought Experiments to guide candidates through a set of "what if?" scenarios, and prepare them more effectively for Pro-level style exam questions Explore big picture thinking around the planning and design aspects of the IT pro's job role Authoritative and complete Exam MS-900 preparation content, straight from Microsoft Covers cloud concepts; core Microsoft 365 services and concepts, and Microsoft 365 security, compliance, privacy, trust, pricing, and support Organized by exam objectives for efficient study Strategic, what-if scenarios help you master the big-picture thinking the exam demands Contains up-to-date Microsoft 365 Certified Fundamentals exam preparation tips from a leading Microsoft technology expert Prepare for Microsoft's Exam MS-900 - and demonstrate your foundational knowledge of Microsoft 365 and cloud services Authoritative and complete Exam MS-900 preparation content, straight from Microsoft Covers cloud concepts; core Microsoft 365 services and concepts, and Microsoft 365 security, compliance, privacy, trust, pricing, and support Organized by exam objectives for efficient study Strategic, what-if scenarios help you master the big-picture thinking the exam demands Contains up-to-date Microsoft 365 Certified Fundamentals exam preparation tips from a leading Microsoft technology expert

Comprehensive preparation for the final MCSA exam, updated for Windows Server 2016 MCSA Windows Server 2016 Study Guide: Exam 70-742 is the ultimate preparation resource for the third and final MCSA exam. Tightly focused and highly relevant, this guide provides everything you need to go into the exam fully prepared; expert coverage of all exam objectives helps ensure comprehensive understanding, and hundreds of practice questions help you track your progress and prioritize areas most in need of review. Access to online study aids allows you to study on the go, with electronic flashcards, practice tests, and a glossary to help you get the most out of your preparation plan. Hands-on exercises test your practical skills, while real-world scenarios give you a preview of how MCSA skills and concepts are applied in the workplace. Bestselling author and four-time Microsoft MVP, William Panek, covers server deployment, maintenance, and management; file and print server configuration; network services and access; Active Directory; Group Policy; server infrastructure and more, this book is your comprehensive companion for the latest exam. Study 100 percent of Exam 70-742 objectives, updated for Windows Server 2016 Practice your skills with real-world hands-on exercises Review from anywhere with access to online study aids Assess your readiness with challenging practice exams Windows Server 2016 includes enhancements to Hyper-V, Storage Spaces, and Active Directory, along with many brand new and updated features—all of which are reflected in the latest exam. To ensure complete readiness and avoid exam-day surprises, it is critical that your study resources be up-to-date and comprehensive in scope; MCSA Windows Server 2016 Study Guide: Exam 70-742 covers everything you need to know, with a practical approach that promotes true understanding.

Understanding Backups -- Overview of the Windows Server 2016 Backup Utility -- Setting Up an Active Directory Backup -- Restoring Active Directory -- Active Directory Recycle Bin -- Understanding the ntdsutil Utility -- Wbadmin Command-Line Utility -- Backing Up Virtual Machines -- PowerShell Commands -- Summary -- Video Resources -- Exam Essentials -- Review Questions -- Chapter 9 Understanding Monitoring -- Overview of Windows Server 2016 Performance Monitoring -- Using Windows Server 2016 Performance Tools -- Introducing Performance Monitor -- Using Other Monitoring Tools -- Summary -- Video Resources -- Exam Essentials -- Review Questions -- Appendix Answers to the Review Questions -- Chapter 1: Installing Windows Server 2016 -- Chapter 2: Installing in the Enterprise -- Chapter 3: Configuring Storage and Replication -- Chapter 4: Understanding Hyper-V -- Chapter 5: Configuring High Availability -- Chapter 6: Understanding Clustering -- Chapter 7: Configuring Windows Containers -- Chapter 8: Maintaining Windows Server -- Chapter 9: Understanding Monitoring -- Index -- Advert -- EULA

Using special exercises, screen shots, and a self-paced "Skill Builder," this exam guide preps readers extensively for the 2000 test.

Prepare for Microsoft Certification Exam 70-483: Programming in C#. The "What, Why, and How" of each concept is presented along with quick summaries, code challenges, and exam questions to review and practice key concepts. You will learn how to use: Lambda expressions to write LINQ query expressions Asynchronous programming with the Async and Await keywords to maximize performance of slow applications Regular expressions to validate user input Reflection to create and handle types at runtime and much more The source code in the book will be available in the form of iCanCSharp notebooks and scripts that allow you to try out examples and extend them in interesting ways. What You Will Learn Understand the necessary knowledge and skill set to prepare for Microsoft Exam 70-483 Study the code challenges and practice questions on C# that are relevant to the exam Master the C# programming language Who This Book Is For Experienced C# and .NET programmers and developers who are ready to take and pass the exam in order to get certified

"100% coverage; 350+ practice exam questions"--Cover.

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